

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A JOINT BOARD MEETING WITH THE
EGCSD FOUNDATION ADVISORY COUNCIL
Tuesday, July 6, 2004 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gerald Derr, Elliot Mulberg, Pat Perez, and Elaine Wright. Director McElroy was out ill.

General Manager Rita Velasquez, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

Foundation Advisory Board members present included Mark Fetler, Keith Gebers, Dan Lawrence, Al Livingston, Tony Ouelette, Bette Robinson, and Gene Robinson.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Perez called the meeting to order at 6:34 p.m.
2. Jeff Ramos led the Pledge of Allegiance.

President Perez welcomed everyone to the meeting and moved directly to Item I, relating to the joint meeting with the Foundation Advisory Council.

B. ANNOUNCEMENTS/PRESENTATIONS

1. On behalf of the Elk Grove Junior Herd Organization, the Board received a presentation from Reb Bieber and Greg Cochran on a conceptual plan for a multi-use field in Elk Grove Regional Park. After some discussion, the Board directed staff to look into the matter further and to explore the following options: a) form a partnership with the EG Unified School District to incrementally place all-weather surfacing at their football fields; b) determine if Rau Park can accommodate a multi-use field; c) identify an existing undeveloped park site within the District; or d) identify a site in the Laguna Ridge Specific Plan. Mulberg-Wright, Derr, Perez – yes; McElroy – absent.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager Rita Velasquez stated with approval of the Laguna Ridge Plan by the City Council, staff is working with City staff on a finance plan for fire stations and park amenities. Staff is also working with the City on the 10-acre park site in the Calvine SPA Roadway.

Rita reported the Wackford Aquatic/Community Complex is looking quite nice, with much of the work nearing completion. Flooring and wall covering has been completed in several of the rooms; 75% of the interior is painted; 90% of ceramic tile are on the walls and floors; play equipment and the slide have been installed; 80% of the electrical and plumbing work is finished; and the snack bar is at 90% completion.

The Johnson Rec Center building has been moved to the site; re-paving of the sidewalks to meet ADA compliance is proceeding; staff is awaiting electrical hook up by SMUD. The Pavilion roof work is done; the old flooring has been removed; and testing is being done in preparation for the new floor. Modular restrooms will be installed at the Rec Center, while architects are finalizing drawings for permanent restrooms and a HVAC system; seal coating for the roof is scheduled for next month. The roof work at the Laguna Town Hall has been postponed until early fall.

Rita stated Dan Kunz's involvement with Elk Grove Senior Center remodel is minimal due to the fact they have hired a good contractor. To date, the building has been framed, the storefront glass installed, and it is now ready for drywall.

With a revision to Assembly Constitutional Amendment No. 9 (ACA 9), local government agencies in California were encouraged to call their legislators on Friday expressing their opposition to the revision. Staff will stay on top of this issue and report any new developments to the Board.

Finally, Rita reported the Ad-Hoc Committee has retained CPS Executive Search to conduct the recruitment for the new EGCSO General Manager.

2. Administrative Services Department – Jeff Ramos reported he has been busy finalizing the EGCSO & District-Wide Landscape & Lighting Assessment District budgets for adoption in August.

The Administrative Services Department staff has also been busy working with all departments on the recruitment of personnel; closing out books for Fiscal Year 03-04; and looking at bids for consolidation of printing services for the District to reduce cost.

3. Parks & Recreation Department – Under the Recreation Division, David Wigginton reported the Jr. Creek Keeper program was awarded a \$2,500 grant through the Mervyn's Foundation, and the Department was awarded \$14,500 of Community Development Block Grant funds from the City of Elk Grove to assist Operation Clyde participants; Good Day Sacramento aired a live broadcast at the Elk Grove Recreation Center featuring the Kidsafe Cheerleading program and a new children's cooking class; and the Tiny Tot Camp has added a second location to accommodate the demand.

The Parks Division completed 189 work orders, prepped 280 ball fields, pruned 145 trees, and replaced portions of the black top walkway around the lake at Elk Grove Regional Park with a wider concrete walkway.

The Planning and Design Division reviewed 23 projects and is busy with construction management for projects, including Johnson Park – Phase 2, the Johnson Rec Center, and the Rau, Kramer, Keema, Lewis, Berens, and Bradford Parks. Bids have been received for Johnston Park, with construction to begin next month. Fabrication of the Strong, Rau, Jones, and Johnson Park restrooms should be completed within the next 30-60 days and delivered to the sites for installation.

The Advance Planning and Facility Operations Division reviewed eight projects. The Department was awarded \$26,500 of Community Development Block Grant funds from the City of Elk Grove to make ADA improvements to two restrooms at the Elk Grove Rec Center.

4. Fire Department – Chief Grueneberg reported for the month of June, crews responded to 641 incidents, with 455 medical-related and 186 fire-related incidents. Crews conducted six school visits; hosted five station tours; provided ride-along at the Foulks Ranch and Pleasant Grove Elementary Schools; co-hosted a Hot Summer Safety Night event with the Elk Grove Police Department and Parks & Recreation Department; attended a luncheon honoring local fire fighters presented by the students of St. Elizabeth and Sutton Summer School; inspected 14 child safety restraint seats; and visited several block parties on the afternoon of the 4th of July while distributing fire safety related information.

No grass or structure fires were reported on the 4th of July; three citations were issued for illegal fireworks, and 18 citations for illegal parking. The CSD Fire Department was involved in one major arrest, where over 400 pounds of illegal fireworks was confiscated.

The Weed Abatement Program has been really successful, as is the CSD/City One Stop Shop permitting process implemented at City Hall on July 1st.

Fire Marshal Steve Foster reported bids are due back on July 22 for the relocation of Fire Station 72, with bid openings scheduled on July 28 for the remodel of Fire Station 74. Staff will forward a Staff Report with their recommendations at the August 3rd meeting. Other items for Board consideration at that meeting include a common screen wall at the new Station 72 site, and the purchase and installation of six radio towers at Fire Department facilities.

D. COMMUNICATIONS FROM THE PUBLIC

1. None

E. CONSENT CALENDAR

1. The Board approved the June 22, 2004 regular Board meeting minutes. Wright-Derr, Mulberg, Perez – yes; McElroy – absent.
2. The Board received and filed letters of appreciation to the EGCSF Fire Department. Wright-Derr, Mulberg, Perez – yes; McElroy – absent.
3. The Board authorized the General Manager to offer an employment contract extension to CSD's Administrative Services Director, Jeff Ramos. Wright-Derr, Mulberg, Perez – yes; McElroy – absent.
4. The Board approved the Proclamation honoring EGUSD Superintendent David W. Gordon. Wright-Derr, Mulberg, Perez – yes; McElroy – absent.

F. ADVERTISED PUBLIC HEARINGS

1. The Public Hearing for adoption of revised Ordinance No. 9, Establishing Park Regulations was opened at 7:29 p.m. Wright-Derr, Mulberg, Perez – yes; McElroy – absent. After a brief discussion, and with no comments received from the public, the Public Hearing was closed at 7:30 p.m. Mulberg-Derr, Perez, Wright – yes; McElroy – absent.

The Board proceeded to adopt the revised park regulations with the addition of language for skate park regulations and the following revision to Item 1.10 (Penalties), Section D – “Individuals who are ordered by a court of competent jurisdiction to pay a fine for violation of this Ordinance shall remit their fine payable to the Elk Grove Community Service District.” Wright-Derr, Perez, Mulberg – yes; McElroy – absent.

2. A motion was made to open the public hearing at 8:07 p.m. to consider any objections or protests to the CSD Fire Department’s proposed weed abatement. Derr-Wright, Mulberg-Perez – yes; McElroy – absent.

With no objections received, the public hearing was closed at 8:08 p.m. Mulberg-Derr, Perez, Wright – yes; McElroy – absent.

The Board approved weed abatement as proposed, and adopted Resolution No. 2004-33 (Option A), Ordering the Fire Chief to cause the nuisance listed in Attachment A to be abated through removal of weeds. Mulberg-Wright, Derr, Perez – yes; McElroy – absent.

G. PUBLIC HEARINGS

1. None

H. STAFF REPORTS

1. The Board approved the joint use agreement with the Elk Grove Unified School District for the use of Wackford Aquatic Complex. Derr-Mulberg, Perez, Wright – yes; McElroy – absent.

I. BOARD OF DIRECTORS BUSINESS

FOUNDATION ADVISORY COUNCIL JOINT MEETING ITEMS

1. The appointed Foundation Board of Directors, along with the EGCSO Board, approved Resolution No. F2004-01, appropriating \$14,968.25 within the EGCSO Foundation budget, Index 9260, Account No. 3800 - Contributions to Other Funds, with offsetting Interest Income - Account No. 9410, of \$224, and Donations and Contributions - Account No. 9730, of \$14,744.25; and authorized the transfer of this \$14,968.25 to the EGCSO Parks & Rec Department budget, for reimbursement of activity assistance provided between November 1, 2003 through May 31, 2004. Lawrence-Robinson, Derr, Mulberg, Perez, Wright – yes; McElroy – absent.
2. The appointed Foundation Board of Directors, along with the EGCSO Board approved Resolution No. F2004-02, appropriating \$8,403 within the EGCSO Foundation budget, Index 9260, Account No. 3800 - Contributions to Other Funds, with offsetting Donations and Contributions - Account No. 9730, of \$6,854; and \$1,549 from Community Garden Reserves - GL Account No. 0710, subsidiary 071012; and authorized the transfer of this \$8,403 to the EGCSO Parks & Rec Department budget, as reimbursement for the relinquishment of the funds. Robinson-Ouelette, Derr, Mulberg, Perez, Wright – yes; McElroy – absent.

3. The appointed Foundation Board of Directors, along with the EGCSO Board accepted the donation of Parcel No. 119-0132-044, a .10 acre piece of land valued at \$63,500 from Al-Shammas & Doumit, a General Partnership; approved Resolution No. F2004-03, appropriating \$63,500 within the EGCSO Foundation Budget, Index 9260, Account No. 3800 - Contributions to Other Funds, with offsetting Donations and Contributions – Account No. 9730; and authorized the transfer of this property to the EGCSO, with execution of all necessary documents by the General Manager. Fetler-Lawrence, Derr, Mulberg, Perez, Wright – yes; McElroy – absent.

J. COMMUNICATIONS FROM THE PUBLIC

- I. None

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

- I. None

L. ADJOURNMENT TO EXECUTIVE SESSION

- I. None

M. EXECUTIVE SESSION

- I. None

N. ADJOURNMENT

With no further business, President Perez adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board